

## Appendix 1

### OUTSIDE BODIES 2017

#### Appointments made by Council

NAME	CURRENT REPRESENTATIVES	AIMS/TERMS OF REFERENCE	ORGANISATIONAL DETAILS/TERM OF OFFICE	LINK TO CORPORATE STRATEGY
<b>Bath and North East Somerset Carers' Centre</b>  [Charitable Trust]	Rob Appleyard	"The Carers' Centre was established as a registered charity in 1996 and aims to support carers of all ages in Bath and North East Somerset. We provide a range of advice and support direct to over 4,000 carers a year, all of whom are caring for a seriously ill or disabled family member. We provide a flexible and individual service to carers, disseminating up to date information and support on carers' rights, their individual carers' assessments and a means through which their voices can be heard to ensure that they are able to influence local planning of services. Our trained staff and volunteer team also provide counselling and emotional support. In addition, we have a programme of respite activities for carers to ensure that they are able to take a break and share their experiences with others in similar circumstances."	Discretionary No fixed term of office Full Trustee Job Description available	A Focus on Prevention
<b>Bath Festivals</b>  [Charitable Trust]	Chris Pearce  [Ann Cullis (Senior Arts Development Officer) attends board meetings as an	All members of the Board serve in an individual capacity. Board members may have a range of interests but are not appointed as direct representatives of any other organisation or interest group; they have a duty to support the work of the	Discretionary The term of office of Board members (including the Chair) is three years, renewable for a further	A Strong Economy and Growth

	observer, whilst the organisation is in receipt of B&NES funding. They wish her to continue.]	company rather than to act narrowly as representatives of a particular sector.	three-year term and additional terms at the discretion of the board.	
<b>Bath Royal Literary &amp; Scientific Institution</b>  [Charitable Trust]	Tony Clarke	To promote science, literature and art in Bath & surrounding area.	Term of office – 3 years	A Strong Economy and Growth
<b>Blue Coat School Foundation</b>  [Charitable Trust]	Emma Dixon	Provision of grants to assist with the education of persons under the age of 21. Eligibility is contingent upon that person attending, or having attended, a Church of England school in the Bath area. The Trustees also have the power to make capital grants to Church of England schools in the same catchment area.	Term of office – 4 years	A Focus on Prevention
<b>Bristol Airport Consultative Committee</b>	Liz Richardson	<ul style="list-style-type: none"> <li>To consider aerodrome issues as they affect the communities represented or the amenities of the aerodrome.</li> <li>To make suggestions to the aerodrome where this might further the interests of the communities represented.</li> <li>To stimulate the interest of the local population in the development of the aerodrome.</li> <li>To monitor the environmental impact of all aspects of the operation of the aerodrome, and in particular those aspects which contribute to climate change, where they can be identified, and to advise on operating procedures resulting from such monitoring with a view to minimising noise, carbon emissions, or other pollution from whatever source.</li> <li>To protect and enhance the interests of users</li> </ul>	Term of office reviewed after each Council election.	A Strong Economy and Growth

		<p>of the aerodrome.</p> <ul style="list-style-type: none"> <li>• To discuss with the aerodrome formal procedures for recording complaints about aircraft noise and other adverse effects of the aerodrome.</li> <li>• To consider the contribution of the aerodrome to the local, regional and national economy.</li> </ul>		
<p><b>Community @67 Association</b></p> <p>[Charitable Trust]</p>	Alan Hale	<p>Keynsham based organisation with the following objectives;</p> <ul style="list-style-type: none"> <li>• build networks, inclusion and integration through social activities and meetings including</li> <li>• using local skills, knowledge and resources. For example we run book groups, social groups for older people and cookery lessons, create intergenerational initiatives that build on understanding and networks between younger and older residents.</li> <li>• support social enterprises by providing a place for them to flourish.</li> <li>• enable the development of existing and new community/resident groups and partnerships.</li> </ul>	Term of office – 1 year	A New Relationship with Customers and Communities
<p><b>Holburne Museum of Art</b></p> <p>[Charitable Trust]</p>	Paul Crossley	<ul style="list-style-type: none"> <li>• To maintain and develop the Holburne Museum's reputation for high quality in all of its activities</li> <li>• To create a sustainable museum through ambitious programming, fundraising, commercial activities, partnerships and staff development</li> <li>• To increase and broaden audiences by providing engaging, meaningful and</li> </ul>	Term of office – 3 years with an option to extend for another 2 blocks of 3 years	A Strong Economy and Growth

		welcoming experiences		
<b>Keynsham &amp; District Dial-A-Ride</b>	Bryan Organ	Questionnaire not returned.		A New Relationship with Customers and Communities
<b>Keynsham Arts Joint Committee</b>	Paul Myers, Alan Hale, vacancy	<p><u>Purpose:</u> To provide guidance and support to relevant organisations and Keynsham Town Council for the continued development and implementation of the Keynsham Arts Plan.</p> <p><u>Grants:</u> Decisions on Arts grants to be voted on by the Grants Committee. The Arts Committee will receive and note the reports from the successful Art grant applicants. A financial report in terms of the Arts Grants will be received from the Grants Committee annually.</p>	Term of office – 4 years	A New Relationship with Customers and Communities
<b>Keynsham Charities</b>  [Charitable Trust]	Bryan Organ	<p>The Charity operates under a Scheme approved, established and regulated by the Charity Commissioners for England and Wales. The main responsibility of the Trustees is to maintain and operate 4 Alms houses in Keynsham as residences for elderly and needy married couples, or in some cases individuals who meet the criteria, such as widows/widowers, spinsters etc. All costs fall to the Trustees (no rent is payable by the residents) i.e. costs of repairs and insurance and currently major works are under tender for roof repairs, timber repairs, stone repairs etc.</p> <p>In addition a number of yearly payments are made, some to the Ecclesiastical Parish of Keynsham; small grants to the poorer people of Ancient Parish of Keynsham (although these days there are fewer and fewer people who fall into that category). Under the scheme small grants can also be made to those who</p>	Term of office – 4 years	A Focus on Prevention

		are entering apprenticeships for tools and books etc. However the Trustees are not able to make recurring grants and the Trustees must be satisfied that the recipients are deserving and in need.		
<b>Local Access Forum – Public Rights of Way</b>	Liz Richardson  [B&NES representative is always Chair of Regulatory Access Committee]	<ul style="list-style-type: none"> <li>• Advice about the improvement of public access to land for recreation and enjoyment, as well as</li> <li>• Advice on access on land for any other lawful purpose</li> <li>• Advice on implantation, management and review of statutory rights across the countryside</li> <li>• Improving the network of rights of ways and other routes with public access</li> <li>• Development of strategies that facilitate lawful access to land</li> </ul>	Advisory Body	A New Relationship with Customers and Communities
<b>Local Government Association – General Assembly</b>	Tim Warren, Dine Romero, Robin Moss	The General Assembly is a formal meeting which is part of the LGA's political governance structure. It meets annually and takes place alongside the LGA's Annual Conference. Membership of the General Assembly is restricted to elected members.	Appointments sought from B&NES in March. Meetings held in July	A Strong Economy and Growth
<b>Mendip Hills AONB Joint Advisory Committee</b>	Liz Richardson	The Mendip Hills AONB Partnership Committee is the body responsible for coordinating, on behalf of the constituent local authorities, the management of the Mendip Hills Area of Outstanding Natural Beauty (AONB).	Host Authority – Somerset County Council	A Strong Economy and Growth
<b>Standing Advisory Council on Religious Education (SACRE)</b>	Eleanor Jackson	<p>Main function is to advise the LEA on both Religious Education and Collective Worship To this end they:</p> <ul style="list-style-type: none"> <li>•ensure the LEA regularly reviews its Agreed Syllabus for R.E.</li> <li>•consider applications ('determinations') from schools wanting their Collective Worship to be other</li> </ul>	Not specified	A new Relationship with Customers and Communities

		<p>than mainly of a Christian character</p> <ul style="list-style-type: none"> <li>•publish an Annual Report of work</li> <li>•advise the LEA on teacher training</li> <li>•offer guidance on resources and methods of teaching</li> <li>•monitor inspection reports on RE; Collective Worship; Spiritual, Moral, Social and Cultural Development</li> <li>•consider complaints about the provision and delivery of RE and Collective Worship</li> <li>•publicise their aims and services</li> </ul>		
<b>Theatre Royal Board of Directors</b>  [Charitable Trust]	Chris Pearce	The provision and fostering of artistic knowledge and the appreciation of the arts by the provision of facilities to educate and entertain the people	Term of office – 2 years	A Strong Economy and Growth
<b>University of Bath Court</b>	Ian Gilchrist (ex-officio as Mayor) Paul May (ex-officio as CM) Cherry Beath (ex-officio as Chair)	<ul style="list-style-type: none"> <li>• To appoint the Chancellor and Pro-Chancellors.</li> <li>• To receive from the Vice-Chancellor an Annual Report on the working of the University and to receive the annual audited Statement of Accounts of the University.</li> <li>• On the joint recommendation of the Council and the Senate to amend, add to or repeal any Article of the Charter in accordance with Article 29 of the Charter.</li> <li>• To make representations to the Council on any matter affecting the University.</li> <li>• Court has over 200 members, including representatives of local authorities, MPs,</li> </ul>	University Statutes and Ordinances set out the requirement for up to four reps of B&NES as ex-officio Members. The Mayor of Bath is also an ex-officio Member.  Term of Office not specified.	A Strong Economy and Growth

		<p>representatives from schools and the professions, members of the University Council and University Officers, and elected staff and student representatives. The Court is thus a means whereby representatives of the community can be associated with the University. It also provides a public forum where members of Court can raise any matters of concern about the University.</p>		
<b>University of Bristol Court</b>	Joe Rayment Vacancy Vacancy	<p>The University of Bristol is a higher education institution in the city of Bristol. It received its royal charter in 1909. Bristol is a research intensive institution and member of the Russell Group.</p> <p>In the University Vision and Strategy, published on 27 May 2016, the University highlighted six key areas of focus:</p> <ul style="list-style-type: none"> <li>• Education and the student experience</li> <li>• Research, innovation and partnerships</li> <li>• Our staff and ways of working</li> <li>• Internationalisation and global relations</li> <li>• Physical and digital infrastructure</li> <li>• Sustainability</li> </ul>	<p>There is no term of office required by the University Charter, Statutes and Ordinances. Terms of office for its representatives are determined by the Council itself.</p>	A Strong Economy and Growth

## Appointments made by Leader

NAME	CURRENT REPRESENTATIVES	AIMS/TERMS OF REFERENCE	ORGANISATIONAL DETAILS/TERM OF OFFICE	LINK TO CORPORATE STRATEGY
<b>Bath Tourism Plus</b>	Martin Veal [Memorandum & Articles allow for up to three members. Council currently sends one.]	Bath Tourism Plus is the destination management organisation for the District, seeking to promote the whole visitor economy to the rest of the world.	Bath Tourism Plus is jointly owned by B&NES Council, Bath Chamber of Commerce and the Initiative in B&NES. Term of office reviewed after each Council election.	A Strong Economy and Growth
<b>Bus Lane Adjudication Service Joint Committee (BLASJC)</b>  [linked to PATROL below]	Mark Shelford	The main function of the Joint Committee is to provide resources to support independent Adjudicators and their staff who together compose the Traffic Penalty Tribunal. The Joint Committee also promotes good practice in public information on parking enforcement. The Adjudicators and Joint Committees are committed to a fair adjudication service for appellants including visible independence of adjudicators from the authorities in whose area they are working.	Local Authorities who undertake civil parking or bus lane enforcement are required by statute to make provision for independent adjudication.  Briefing note available	A Focus on Prevention
<b>Cotswolds AONB Conservation Board</b>	Martin Veal	The Board has two statutory purposes; <ul style="list-style-type: none"> <li>to conserve and enhance the natural beauty of the Cotswolds Area of Outstanding Natural Beauty (AONB)</li> <li>to increase the understanding and enjoyment of the special qualities of the AONB</li> </ul>	Full Board Member Job Description available on request from Democratic Services	A Strong Economy and Growth
<b>Initiative for B&amp;NES</b>	Tim Warren, Mark Shelford, Paul	The Initiative is a business leadership organisation which provides a forum in which the public and	B&NES representation a matter for the Leader. No	A Strong Economy and Growth



	Myers and Dine Romero	private sectors can discuss and debate issues which will have a long term impact on the local economic environment.	fixed term of office.	
<b>Parking and Traffic Regulations Outside London Joint Committee (PATROL)</b>  [linked to BLASJC above]	Mark Shelford	The main function of the Joint Committee is to provide resources to support independent Adjudicators and their staff who together compose the Traffic Penalty Tribunal. The Joint Committee also promotes good practice in public information on parking enforcement.  The Adjudicators and Joint Committees are committed to a fair adjudication service for appellants including visible independence of adjudicators from the authorities in whose area they are working.	Local Authorities who undertake civil parking or bus lane enforcement are required by statute to make provision for independent adjudication.  Briefing note available	A Focus on Prevention
<b>Royal United Hospital Bath NHS Trust - Council of Governors</b>	Vic Pritchard	Our constitution identifies the stakeholders (B&NES CCG, B&NES Council, Wiltshire CCG, Wiltshire Council, University) who are entitled to appoint representatives to the council of governors, of which as you can see the council is one.  The role is not defined in statute but we expect that appointed governors will work to further the relationship between their own organisation and the NHS foundation trust, and seek to benefit the trust where possible through the relationship.	Not specified	A Focus on Prevention
<b>Rural Services Network</b>	Neil Butters Les Kew (substitute member)	The Rural Services Network is a group of more than 200 organisations, including some 150 local organisations, working together to improve the delivery of rural services across England. The two operating arms of the RSN SIG at the LGA are the Sparsity Partnership for Authorities Delivering Rural Services (SPARSE) and the Rural Assembly.	3 meetings a year.	A Strong Economy and Growth

		B&NES are members of the Assembly.		
<b>Sirona Board</b>	Paul May (Non-executive Director)	Sirona is a not-for-profit social enterprise committed to serving its communities and is funded by the NHS and local authorities.	Appointments are for 3 years, with possibility of renewal for further 3 years.	A Focus on Prevention
<b>South West Councils</b>	Tim Warren	<p>The organisation will support member authorities in:</p> <ul style="list-style-type: none"> <li>• Regulating relations between employing authorities and those employees of member authorities who come within the scope of the Provincial Joint Council.</li> <li>• Representing and promoting their collective interests ensuring a strong, consensus based voice for the South West.</li> <li>• Supporting improvement and efficiency amongst member authorities.</li> <li>• Undertaking further business as agreed by member authorities at the annual meeting.</li> </ul>	Reviewed annually – usually Council Leader.	A new Relationship with Customers and Communities
<b>South West Councils Employers Panel</b>	Paul May	The SW Local Government Employers' Panel acts on behalf of the organisation on local government employment issues and forms the Employers side of the Provincial Council	Reviewed annually	A new Relationship with Customers and Communities
<b>Wessex Regional Flood and Coastal Committee</b>	Mark Shelford Vacancy for nominated deputy	<ul style="list-style-type: none"> <li>• To guide flood and coastal risk management (FCRM) activities within catchments and along the coast and taking into account the likely future impacts of climate change, advising on and giving consent to programmes of work for their areas and investment programmes.</li> <li>• To continue to support the raising of local levies from local authorities and using them to promote flood and coastal erosion risk management activities in their area.</li> <li>• To advise on and give consent to the</li> </ul>	Term of Office – 4 years	A Focus on Prevention

		<p>Environment Agency's flood and coastal erosion risk management (FCERM) investment programmes, balancing local priorities and making sure that investment is co-ordinated at the catchment and shoreline scale and in promoting the consideration of climate change impacts in local decisions.</p> <ul style="list-style-type: none"> <li>• To assist with the scrutiny of risk assessments, maps and plans required by the Flood Risk Regulations.</li> <li>• To provide for local democratic input through the majority membership of representatives from Lead Local Flood Authorities.</li> </ul>		
<b>West of England LEP Board</b>	Tim Warren	<ul style="list-style-type: none"> <li>• To develop strategy for, promote, undertake and support activities which deliver or have a beneficial impact on economic growth, job creation and quality of life in the West of England (the area covered by B&amp;NES, Bristol City Council, North Somerset Council and South Gloucestershire Council)</li> </ul>	Cabinet and Chief Executive appointment	A strong economy and growth
<b>West of England Nature Partnership</b>	Liz Richardson	<ul style="list-style-type: none"> <li>• To seek to ensure that issues pertaining to the natural environment and green infrastructure are planned for positively at the strategic level.</li> <li>• To ensure that the value of nature is recognised in decision making.</li> </ul>	Term of office – 1 year	A focus on prevention
<b>West of England Rural Network - LEADER Local Action Group</b>	Les Kew	<ul style="list-style-type: none"> <li>• LEADER uses local knowledge to promote a joined-up 'bottom up' community-led delivery of Rural Development Programme grants. In England this is being delivered by Local Action</li> </ul>	Term of Office – 3 years	A strong economy and growth

		<p>Groups (LAGs) and it targets rural areas with specific needs and priorities.</p> <ul style="list-style-type: none"> <li>• LEADER is an established method of delivering rural funds at a local level. LEADER is a (French) acronym which translates to 'Liaison among Actors in Rural Economic Development'.</li> <li>• A Local Action Group brings together individuals from local public, private and civil societies who have been delegated powers of strategy and delivery. Through an agreed Local Development Strategy LAGs are able to tackle important local priorities in a locally specific, innovative and participative way.</li> <li>• The West of England Local Action Group (WELAG) is the responsible partnership for the delivery of the West of England's LEADER Local Development Strategy (LDS) under the authority of the Accountable Body (Bath and North East Somerset Council).</li> <li>• The West of England Local Action Group has been successful in securing a grant from the latest national LEADER programme managed by Defra and the Rural Payments Agency (RPA). The programme will operate over 5 years starting in 2015.</li> </ul>		
<b>World Heritage Enhancement Fund Committee</b>	Patrick Anketell-Jones	The Bath WHS Enhancement Fund is a grant fund which aims to:	Term of office – 3 years	A strong economy and growth

		<ul style="list-style-type: none"> <li>• fund promote and organise conservation, improvement and education and.</li> <li>• organise volunteers to carry some such work</li> <li>• in pursuance of the Bath WHS Management Plan.</li> </ul>		
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## Appointments made directly by Local Government Association

NAME	CURRENT REPRESENTATIVES	AIMS/TERMS OF REFERENCE	ORGANISATIONAL DETAILS/TERM OF OFFICE	LINK TO CORPORATE STRATEGY
<b>LGA Community Wellbeing Programme Board</b>	Robin Moss	The Community Wellbeing Board has responsibility for Local Government Association's (LGA) activity in the areas of the wellbeing of adults, including lifelong learning, training, health and social care and for the wellbeing of all people in the areas of community cohesion, asylum and immigration.	Appointments to the LGA's Board are made via the Political Group offices at the LGA, rather than directly appointed by member Councils.	A Strong Economy and Growth
<b>LGA City Regions Board</b>	Tim Warren	The City Regions Board represents the interests of city areas. Its remit includes growth, transport infrastructure, skills and wider public service reform.	Appointments to the LGA's Board are made via the Political Group offices at the LGA, rather than directly appointed by member Councils.	A Strong Economy and Growth
<b>LGA Improvement &amp; Innovation Board</b>	Cherry Beath	The Improvement and Innovation Board offers "corporate" improvement support to councils and sets a strategic framework for all LGA activity designed to help and support councils drive their own improvement and strengthen local accountability and transparency.	Appointments to the LGA's Board are made via the Political Group offices at the LGA, rather than directly appointed by member Councils.	An Efficient Business/A Strong Economy and Growth

		<p>Board Objectives:</p> <ul style="list-style-type: none"> <li>· To ensure councils have the help they need to innovate and improve their performance by working in partnership with sector bodies and other national level improvement organisations;</li> <li>· To deliver an effective programme of sector-led support, including peer challenges, productivity, leadership development programmes, tools to share comparative performance data, sharing good and innovative practice;</li> <li>· To provide a strategic framework within which other LGA Boards provide improvement support so that it is coherent and coordinated at the point of delivery</li> <li>· To maintain an oversight of performance in the sector and support councils facing performance challenges; and</li> <li>· To influence the performance framework within which local government operates to achieve significantly less inspection, intervention, and central targets and support stronger local accountability through effective scrutiny, greater transparency and user assessment.</li> </ul>		
<b>LGA General Assembly</b>	Robin Moss Dine Romero Tim Warren	The Local Government Association (LGA) General Assembly meets once a year and acts as the 'parliament' for local government. It is a key element of the LGA's member structure.	Appointments to the LGA's Board are made via the Political Group offices at the LGA, rather than directly appointed by member Councils.	An Efficient Business/A Strong Economy and Growth

<b>LGA Safer &amp; Stronger Communities Board</b>	Vic Pritchard	The Safer and Stronger Communities Board has responsibility for Local Government Association (LGA) activity in the promotion of the health and safety of local communities. This includes issues of crime and anti-social behaviour, police governance and accountability, community safety, public protection; the fire service and emergency planning, and licensing and other regulatory activities.	Appointments to the LGA's Board are made via the Political Group offices at the LGA, rather than directly appointed by member Councils.	A focus on prevention
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